



City of Pevely
401 Main St.
Pevely Mo 63070
636-224-9130

Complaint Form

Complaint Address: _____

Reporting Party Name: _____

Reporting Party Phone Number: _____

Reporting Party Address: _____

Complaint: _____

It is the intent of the Code Enforcement Department to resolve a complaint and/or achieve voluntary compliance in a timely manner. Staffing resources may not allow on-site investigation of all complaints. The property owner is ultimately responsible for bringing the property into compliance as per zoning, building, health and safety, and related codes, regulations and ordinances. In instances of disputes between tenants and landlords, this department encourages tenants to contact landlords/property owners in writing and allow a reasonable time for resolution prior to filing this complaint. Complaints pertaining to imminent health hazards that are brought to this department's attention may be immediately referred to the appropriate program and may be taken without a complainant's signature. **All other complaints MUST be filled out completely AND SIGNED by the complainant.**

Signature: _____ Date of complaint: _____

Office use only

Received by: _____ Date Received: _____

Level Of Violation [] High [] Medium [] Low

Action Taken: _____

