



City of Pevely

401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HEREBY GIVEN THAT THE PARK BOARD OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED MEETING AT 6:30 P.M. ON JULY 30, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Park Board Meeting Agenda

The meeting will take place on July 30, 2019 at 6:30 P.M.

Agenda

1. Pledge of Allegiance
2. Roll Call
3. Consent Agenda
 - a. Approval of Agenda
4. Approval of Minutes (7/16/2019 and 7/23/2019)
5. Pevely Days
6. Adjournment

Posted On: 7/29/2019 12:40:29 PM By: Ashton Lowery, Administrative Assistant



City of Pevely

401 Main Street Pevely, Missouri 63070

A PUBLIC NOTICE IS HEREBY GIVEN THAT THE PARK BOARD OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED MEETING AT 6:30 P.M. ON JULY 16, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Park Board Meeting Minutes

The meeting took place on July 16, 2019 at 6:31 P.M.

Agenda

Pledge of Allegiance

The pledge of allegiance was recited by all.

Roll Call

A roll call vote was taken:

Chairman: Heather Clayton – Present

Treasurer: Jennifer Mueller – Present

Stephanie Haas – Absent

Chrissy Lewis – Present

Matthew Deem – Present

Larry Coulson – Present

Diane Coulson – Absent

Also present:

Administrative Assistant: Ashton Lowery

Police Captain: Larry Miller

Consent Agenda

Approval of Agenda

Motion: To Approve the Agenda

Motion: Chrissy Lewis

2nd: Matthew Deem

Diane Coulson: Absent

Larry Coulson: Approve

Matthew Deem: Approve

Chrissy Lewis: Approve

Heather Clayton: Approve

Jennifer Mueller: Approve

Stephanie Haas: Absent



City of Pevely

401 Main Street Pevely, Missouri 63070

Motion: To Approve Minutes (6/4/2019, 6/11/2019, 7/2/2019)

Motion: Larry Coulson

2nd: Matthew Deem

Diane Coulson: Absent

Larry Coulson: Approve

Matthew Deem: Approve

Chrissy Lewis: Approve

Heather Clayton: Approve

Jennifer Mueller: Approve

Stephanie Haas: Absent

New Business

A brief discussion took place on Movie Night.

Curt Ellis talked briefly on the Car Show scheduled for Saturday, August 17th, 2019. It was decided to do the car show on Main Street from 8am – 12pm, with registration starting at 8am. It was also decided to give out participation plaques as well as one Mayor's Choice award, and a few attendance prizes.

A discussion took place on the cornhole tournament. Larry Coulson stated that the Police Board will volunteer to run the cornhole tournament. Pre-registration is required. Day of sign in starts at 10am, the tournament will begin at 11am. A brief discussion took place.

It was decided to do the Dunk – A – Cop/Firefighter from 6pm – 10pm Friday, 8/16 and 12pm – 4pm on Saturday 8/17. A brief discussion took place.

A discussion took place on the beer truck. It was decided to have Bud Light, Golden Light, Budweiser, and Bud Select on draft, and to have Michelob Ultra and Busch in cans as well as the Ritas.

Stephanie Haas arrived at 7:20 P.M.

Heather Clayton stated that the carnival company will be sending us 200 tickets for sponsors and for us to sell in advance. A brief discussion took place.

It was decided that no outside food or drink will be allowed at Pevely Days as well as no pets.

A discussion took place on the Money Booth. Stephanie Haas asked Ashton and Heather to make fake money for the money booth. It was asked to make only 1 - \$50 Bill, 1 - \$100 Bill, as well as multiple \$1's, \$5's, and \$10's. It was also decided to count the money collected after each person goes in and to give them a receipt to use on the silent auction prizes. Children will cost \$3. Adults will cost \$5. The prizes were bought during the meeting by Stephanie Haas and are as follows; 1 Television, 2 Echo Dots, 1 Kid's Tablet, 1 Teen Tablet, and 2



City of Pevely

401 Main Street Pevely, Missouri 63070

Firesticks. Other prizes the board was going to try and get were a 4 pack of Cardinal's tickets, 4 pit passes to a race at I-55, a Pool and Golf membership for a family of 4, as well as some kind of winery package.

A discussion took place on hiring Dustin Clark for the car show entertainment.

Motion: To hire Dustin Clark for the Car Show for \$400.00

Motion: Matthew Deem

2nd: Stephanie Haas

Diane Coulson: Absent

Larry Coulson: Approve

Matthew Deem: Approve

Chrissy Lewis: Approve

Heather Clayton: Approve

Jennifer Mueller: Approve

Stephanie Haas: Approve

Motion: To have Stephanie Haas buy prizes for cash booth from Amazon totaling \$375.67

Motion: Jennifer Mueller

2nd: Matthew Deem

Diane Coulson: Absent

Larry Coulson: Approve

Matthew Deem: Approve

Chrissy Lewis: Approve

Heather Clayton: Approve

Jennifer Mueller: Approve

Stephanie Haas: Approve

Stephanie Haas asked Ashton Lowery to have Nathan Schauf contact Oak Valley about borrowing 50 picnic tables and 2 golf cards for the city staff to use to collect trash during Pevely Days.

It was decided the next meeting will be Tuesday, July 23rd at 6:30 P.M.

Adjournment

Motion: To Adjourn.

Motion: Larry Coulson

2nd: Matthew Deem

All in Favor Vote.

Aye.

Meeting ended at 8:28 PM



City of Pevely

401 Main Street Pevely, Missouri 63070

Attest:

Ashton Lowery
Administrative Assistant of Pevely, MO

Heather Clayton
Park Board Chairman of Pevely, MO



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A PUBLIC NOTICE IS HEREBY GIVEN THAT THE PARK BOARD OF THE CITY OF PEVELY, MISSOURI, WILL CONDUCT ITS REGULARLY SCHEDULED MEETING AT 6:30 P.M. ON JULY 23, 2019 AT PEVELY CITY HALL, 401 MAIN STREET, TO CONSIDER AND ACT UPON THE MATTERS ON THE FOLLOWING TENTATIVE AGENDA AND SUCH OTHER MATTERS AS MAY BE PRESENTED AT THE MEETING AND DETERMINE TO BE APPROPRIATE FOR DISCUSSION AT THAT TIME.

Park Board Meeting Minutes

The meeting took place on July 23, 2019 at 6:37 P.M.

Agenda

Pledge of Allegiance

The pledge of allegiance was recited by all.

Roll Call

A roll call vote was taken:

Chairman: Heather Clayton – Present
Treasurer: Jennifer Mueller – Present
Stephanie Haas – Present
Chrissy Lewis – Absent
Matthew Deem – Present
Larry Coulson – Present
Diane Coulson – Absent

Also present:

Administrative Assistant: Ashton Lowery
Police Chief: Alan Eickhoff
City Administrator: Nathan Schauf

Consent Agenda

Approval of Agenda

Motion: To Approve the Agenda

Motion: Stephanie Haas
2nd: Jennifer Mueller

Diane Coulson: Absent
Larry Coulson: Approve
Matthew Deem: Approve
Chrissy Lewis: Absent
Heather Clayton: Approve
Jennifer Mueller: Approve



City of Pevely

401 Main Street Pevely, Missouri 63070

Stephanie Haas: Absent

New Business

A discussion took place on the Pevely Day's Car Show. Heather Clayton stated that the car show is good to go. A brief discussion took place.

A discussion took place on the dunking booth for Pevely Days. It was decided that the booth would be open on Saturday from 1-5PM. Proceeds will go to Backstoppers, and a fake check will be presented to Backstoppers at 6:00 PM on Saturday. A brief discussion took place.

Nathan Schauf stated that Oak Valley will be donating 50 picnic tables for Pevely days. Stephanie Haas stated that last year, our street department picked the tables up the Monday before the festival. A brief discussion took place.

Chrissy Lewis arrived at 6:56 PM

The Park Board started working on the map and placing vendors in spots.

Heather Clayton stated that we are out of electric spots, and we can only accept 15 more vendors (they will need to provide their own tents) for Pevely Days.

A brief discussion took place on the Leader Ad.

Motion: To run an ad in the leader for 2 weeks for \$1,900.00

Motion: Stephanie Haas

2nd: Matthew Deem

Diane Coulson: Absent

Larry Coulson: Approve

Matthew Deem: Approve

Chrissy Lewis: Approve

Heather Clayton: Approve

Jennifer Mueller: Approve

Stephanie Haas: Approve

Motion: To spend \$535 on stage skirting

Motion: Jennifer Mueller

2nd: Stephanie Haas

Diane Coulson: Absent

Larry Coulson: Approve



City of Pevely

401 Main Street Pevely, Missouri 63070

Matthew Deem: Approve
Chrissy Lewis: Approve
Heather Clayton: Approve
Jennifer Mueller: Approve
Stephanie Haas: Approve

Stephanie Haas talked about the schedule for the week of Pevely days. On Monday, 8/12 there will be a mandatory all staff meeting at City Hall at 8:00 AM. She asked Nathan or Ashton to order donuts for the employees for breakfast. On Wednesday, 8/14 the outside department will meet with Stephanie and maybe Heather to walk the fairgrounds. On Friday, 8/16 City Hall will close at 12:00 PM, the city will buy lunch for all employees, and all employees will work on things for the festival.

Main Street will need to be closed on Saturday morning from 6AM – 1PM. Matthew Deem asked that there be 6 trash cans on Main Street for the car show.

Adjournment

Motion: To Adjourn.

Motion: Stephanie Haas

2nd: Jennifer Mueller

All in Favor Vote.

Aye.

Meeting ended at 9:02 PM

Attest:

Ashton Lowery
Administrative Assistant of Pevely, MO

Heather Clayton
Park Board Chairman of Pevely, MO